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**OFFICE OF DISTRICT EDUCATION OFFICER (E.E.) FAZILKA, (PUNJAB)**

No. SSAFZK/FZK-1/RTE/2016/27

Dated: 01-04-2016

The Manager,  
**Comfy International Convent School, Heera Wali.**  
**District Fazilka.**

**Subject: Recognition Certificate for the School under sub-rule (4) of rule 11 of Right of Children to Free and Compulsory Education Rules, 2011 for the purpose of Section 18 of Right of Children to Free and Compulsory Education Act, 2009.**

Dear Sir/Madam,

With reference to your application/self-declaration and subsequent correspondence with the school/inspection in this regard, I convey the grant for provisional recognition to the **Comfy International Convent School, Heera Wali, District Fazilka** for Class **First** to Class **Eighth** subject to fulfillment of following conditions:-

1. The grant for recognition is not extendable and does not in any way imply any obligation to recognize/ affiliate beyond Class VIII.
2. The School shall abide by the provisions of Right of Children to Free and Compulsory Education Act, 2009 and the Right of Children to Free and Compulsory Education Rules, 2011.
3. The School shall admit in class I, to the extent of 25 % of the strength of that class, children belonging to weaker section and disadvantaged group in the neighborhood and provide free and compulsory elementary education till its completion.  
Provided, that in case of pre primary classes also, this norm shall be followed.
4. For the children referred to in paragraph 3, the School shall be reimbursed as per Section 12 (2) of the Act. To receive such reimbursements school shall provide a separate bank account
5. The Society/School shall not collect any capitation fee and subject the child or his or her parents or guardians to any screening procedure.
6. The School shall not deny admission-
  - a) To any child for lack of age proof.
  - b) If such admission is sought subsequent to the extended period prescribed for admission.
  - c) On the ground of religion, caste or race, place of birth or any of them.
7. The School shall ensure that:
  - a) No child admitted shall be held back in any class or expelled from school till the completion of elementary education in a school;
  - b) No child shall be subjected to physical punishment or mental harassment;
  - c) No child is required to pass any board examination till the completion of elementary education;
  - d) Every child completing elementary education shall be awarded a certificate as laid down under Rule 21,
  - e) Inclusion of Students with disabilities/special needs as per provision of the Act;
  - f) The teachers are recruited with minimum qualifications and are provided with minimum salary and allowances as laid under section 23(1) of the Act.
  - g) The teacher performs its duties specified under section 24(1) of the Act; and
  - h) The teachers shall not engage himself or herself for private teaching activities.



8. The School shall follow the syllabus on the basis of curriculum laid down by appropriate authority.
9. The School shall enroll students proportionate to the facilities available in the school as prescribed in the section 19 of the Act.
10. The School shall maintain the standards and norms of the school as specified in section 19 of the Act. The facilities reported at the time of last inspection are as given under:-
- |    |  |   |                    |
|----|--|---|--------------------|
| a) | Area of school campus                        | : | 192435 Sq.ft.      |
| b) | Total Built Up Area                          | : | 11632 Sq.ft.       |
| c) | Area of play ground                          | : | Football Ground    |
| d) | No. of class rooms                           | : | 13                 |
| e) | Room for Headmaster-cum-Office-cum-Storeroom | : | 1                  |
| f) | Separate toilet for boys and girls           | : | 8,8                |
| g) | Drinking Water Facility                      | : | W.Cooler,RO System |
| h) | Barrier free Access                          | : | Yes                |
| 1) | Availability of Teaching Learning Material   | : | Yes                |
|    | / Play Sports Equipments/Library             | : |                    |
11. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
12. The school buildings or other structures or the grounds are used only for the purposes education and skill development.
13. The School is run by a society registered under the Societies Registration Act, 1860 (Act No XXI of 1860), or a public trust constituted under any law for the time being in force.
14. The School is not run for profit to any individual, group or association of individuals or any other persons;
15. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy each of the Statements of Accounts should be sent to the District Education Officer, Elementary and Secondary every year.
16. The recognition Code Number allotted to your school is **SSAFZK/ FZK-1/RTE/2016/27** (This may please be noted and quoted for any correspondence with this office)
17. The school furnishes such reports and information as may be required by the Department of Education/District Education Officer/Block Primary Education Officer from time to time and complies with such instructions of the State Government/ Local Authority as may be issued to secure the continued fulfillment of the condition of recognition or the removal of deficiencies in working of the school;
18. School will ensure the renewal of Building Safety Certificate and Fire Safety Certificate every year and provide attested copies to District Education Officer (E.E.) at the beginning of every new session.
19. School will ensure that School Vans/Buses are complying the norms and standards of Safe School Vahan Scheme.
20. Renewal of Registration of Society if any, be ensured.
21. Other Conditions as per annexure III enclosed.

Principal  
 Convent International Convent School  
 FAZILKA

District Education Officer (E.E.),  
 Fazilka